I'M REGISTERED FOR AN ONLINE CLASS, NOW WHAT?

Congratulations! You have registered for an online course at SMCC!

Below you will find steps to take to be successful in your online course.

**STEP #1**
Check your SMCC email account!

All official course and college instructions will be sent to your SMCC email account. Look for a welcome letter the weekend prior to the new term.

You can access SMCC email from MySMCC.

**STEP #2**
Complete the Online Orientations!

Complete the THREE Online Orientations in Blackboard. You will have access to Blackboard two weeks prior to the start of the new term.

You can access Blackboard from MySMCC.

**STEP #3**
First Day of the Term - Access Blackboard!

Students will NOT have access to courses prior to the start of the term. You will only be given access on the day the term starts.

Review your course and syllabus in Blackboard.

**STEP #4**
Buy your textbooks!

After reviewing the syllabus, purchase your textbook and other required material. You can order most books from the online SMCC bookstore.

**STEP #5**
Using MyMathLab, MyITLab, or Mindtap?

MyMathLab, MyITLab and Mindtap require a registration code. This code can be purchased with your textbook from the college bookstore. You can access MyMathLab, MyITLab, and Mindtap through Blackboard.

**STEP #6**
Get to Work!

Don't wait until the end of the week to access and start your course work. You will have course work due at the end of Week #1. Don't procrastinate and get to work on day #1!

Communicate with your instructor if you have problems or need help.

**NEED ADDITIONAL HELP?**

Call us or email us for further assistance.

Phone: 207-741-5696
Email: helpdesk@smccme.edu
General questions: blackboard@smccme.edu